



Formal internal process for JELF applications begins 16 weeks prior to the external CFI deadline.

Applicants must meet with their ADR for application approval well in advance of engaging with Western Research (WR) for formal proposal development.

Details of Western's JELF processes and procedures can be found in our [JELF Guidelines](#).

October 25-29	Kick-off meeting with Procurement/WR to discuss application process
Thursday, December 2	1st draft deadline to WR
Thursday, January 6	Core Planning Group deadline
Tuesday, February 8	Final internal submission to WR
Tuesday, March 8	ORF forms due
June 2022	CFI decisions

February 15-18	Kick-off meeting with Procurement/WR to discuss application process
Thursday, April 7	1st draft deadline to WR
Tuesday, May 3	Core Planning Group deadline
Wednesday, June 8	Final internal submission to WR
Wednesday, July 6	ORF forms due
November 2022	CFI decisions

June 20-24	Kick-off meeting with Procurement/WR to discuss application process
Thursday, August 4	1st draft deadline to WR
Friday, September 2	Core Planning Group deadline
Monday, October 10	Final internal submission to WR
Friday, November 4	ORF forms due
March 2023	CFI decisions